

LAURA ASHLEY

ASSISTANT VISUAL MERCHANDISER JOB APPLICATION

PLEASE COMPLETE IN BLOCK CAPITALS

About you

Title	First Name(s)	Surname
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Address	Email address
	Home phone
	Daytime phone
Postcode	Mobile phone

National Insurance Number (if you live in the UK)	PPS Number (if you live in the Republic of Ireland)
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Do you have proof of your entitlement to work in the UK/Republic of Ireland (as appropriate)?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	If no, we are unable to consider your application. If yes, you will be required to bring your documents on your first day of work if you are offered employment.	
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		Are any of your relatives employed with Laura Ashley?
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		Are any of your friends or associates employed with Laura Ashley?

If yes, please detail their name and position below.

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Have you worked for Laura Ashley before?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	If yes, please tell us about it.
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Position	Location	Dates	Reason for leaving
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Have you been employed through a recruitment agency during the last 12 months?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	If yes, please tell us the the agency name(s) and the dates you worked.
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Recruitment agency name(s)	Dates employed through agency
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Have you ever been convicted of a criminal offence that is not regarded as spent under the Rehabilitation of Offenders Act 1974 or do you have any prosecution pending?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	If yes, please give details.
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Your availability

Tick the days you are available to work		Times you are available to work	
Sunday		From	To
Monday		From	To
Tuesday		From	To
Wednesday		From	To
Thursday		From	To
Friday		From	To
Saturday		From	To

Are there any other restrictions on your availability?

In which areas are you able to work?

Do you have any other jobs that would continue if we employed you?

Yes

No

If yes, how many hours do you work per week?

What notice would you have to give your current employer?

On what date would you be available to start?

Do you have any holidays booked? Please give dates.

Your work experience and education

Please tell us about your work experience.

Dates		Employer	Job title and duties (please be specific)	Reason for leaving (please be specific)
From	To			

Your work experience and education continued

Please tell us about your work experience.

Dates		Employer	Job title and duties (please be specific)	Reason for leaving (please be specific)
From	To			

Please tell us about your education.

Dates		Place of study – school, college, university	Qualifications and grades achieved
From	To		

Please tell us about any other training, courses or qualifications you have completed (NVQ, QCF, Modern Apprenticeship, company training courses for example).

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All offers of employment are subject to two satisfactory references. Please give us details of two people we can contact for references from your last two places of work. If you are in education or have recently left, you can provide the details of school/college/university referees.

Name	Name
Occupation	Occupation
Address	Address
Phone	Phone

What can you contribute to the Laura Ashley team?

Why would you enjoy working for Laura Ashley?
What do you think the key skills and attributes of a visual merchandiser are?
What personal skills and characteristics would you bring to the team at Laura Ashley?

Declaration. All of the information I have supplied in this application is true and complete. I understand that any false statements or deliberate omissions may disqualify me from employment or lead to my dismissal. I authorise you to obtain references if and when I accept an offer of employment.
Signed _____ Date _____



Equal Opportunities Monitoring

It is our intention to treat all current and prospective employees without discrimination of any sort. To help us assess the effectiveness of our equal opportunities policy we would be grateful if you could complete the following information. This information is not used for selection.

This section of the application form will be detached and will be used solely for monitoring purposes.

SECTION 1 Please tick to indicate your ethnic origin	
White	
<input type="checkbox"/>	British
<input type="checkbox"/>	Irish
<input type="checkbox"/>	Any other white background*
Mixed	
<input type="checkbox"/>	White and Black Cribbean
<input type="checkbox"/>	White and Black African
<input type="checkbox"/>	White and Asian
<input type="checkbox"/>	Any other mixed background*
Black or Black British	
<input type="checkbox"/>	Caribbean
<input type="checkbox"/>	African
<input type="checkbox"/>	Any other Black background*
Asian or Asian British	
<input type="checkbox"/>	Indian
<input type="checkbox"/>	Pakistani
<input type="checkbox"/>	Bangladeshi
<input type="checkbox"/>	Any other Asian background*
Chinese or Other Ethnic Group	
<input type="checkbox"/>	Chinese
<input type="checkbox"/>	Other Ethnic Group*
Republic of Ireland	
<input type="checkbox"/>	Traveller

If you have ticked a box marked with a *, please specify:

SECTION 2 Please tick to indicate your gender	
<input type="checkbox"/>	Male
<input type="checkbox"/>	Female

SECTION 3 Date of birth
<input type="text"/>

SECTION 4 How did you hear about the position?	
<input type="checkbox"/>	Store window
<input type="checkbox"/>	Advertisement
<input type="checkbox"/>	Store staff
<input type="checkbox"/>	Enquiry at store
<input type="checkbox"/>	Family member or friend
<input type="checkbox"/>	Website
<input type="checkbox"/>	Job Centre
<input type="checkbox"/>	Agency
<input type="checkbox"/>	Other (please specify):

If you have ticked Other, please specify: